TODAY’S SESSION

Presented by Members of the CFCC

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Jose Centeno

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- Financial – I am serving as faculty for this session with support from my university
- Non-financial – Member of Council for Clinical Certification; however, I do not receive any compensation for this role. I am an ASHA member.
DISCLOSURES

Petrina Jackson

Speech-Language Pathologist

- Schools
- Early Intervention

- Financial – I am serving as faculty for this session with support from my employer
- Non-financial – Member of Council for Clinical Certification; however, I do not receive any compensation for this role. I am an ASHA member.
REMINDERS

- Complete Evaluation Form
- Pick up Verification of Attendance Form
DISCUSSION TOPICS

✓ Purpose of the Clinical Fellowship (CF)
✓ Requirements of the CF
✓ Roles of the Mentor and/or Supervisors
✓ The CF Application and Approval
✓ Audience Questions

http://www.asha.org/certification
PURPOSE OF THE CF

✓ Integration & application of the knowledge gained in academic and clinical education

✓ Evaluation of individual strengths & improving areas of concern

✓ Develop & refine clinical skills

✓ Advance from needing constant supervision to being an independent practitioner
THE CF IS A....

✓ Supervised/mentored professional experience *AFTER* completing academic course work & clinical practicum

✓ Transition between being a student & being an independent provider of clinical services

[http://www.asha.org/certification](http://www.asha.org/certification)
THE CF IS NOT....

- An opportunity for the Clinical Fellow to supervise students, SLP assistants, or other CF’s
- An academic teaching experience
- A chance to engage in administrative activities that do not deal directly with patient management

http://www.asha.org/certification
THE CF INCLUDES...

✓ Clinical service delivery or clinical research that fosters the growth and integration of the knowledge, skills, and tasks of clinical practice

✓ Major responsibility in direct patient care, consultations, record keeping, and some administrative duties

http://www.asha.org/certification
REQUIREMENTS OF THE CF: PAPERWORK

✔ The required ASHA certification forms are available at www.asha.org/certification/Clinical-Fellowship/
  - Speech-Language Pathology Clinical Fellowship (SLPCF) Report and Rating Form
  - Speech-Language Pathology Clinical Fellowship Skills Inventory (CFSI)
  - Application for Speech-Language Pathology Certification

http://www.asha.org/certification
On very rare occasions the CFCC may allow the supervisory process to be conducted by alternative mechanisms (e.g., telesupervision)

Standard VI.B

http://www.asha.org/certification/slp_standards/#Standard VI
PAPERWORK: ALTERNATE SUPERVISION

✓ Request must be submitted in writing to CFCC and co-signed by CF Mentor before CF is initiated

✓ Must include:
  ✓ reason for alternative supervision
  ✓ description of the supervision to be provided (including type, length, and frequency of the supervision)
The Clinical Fellow does NOT have to contact ASHA when starting the CF

- You can verify supervisor’s CCC status online
  [http://www.asha.org/certification/](http://www.asha.org/certification/)

- Any changes in the setting or supervisor, contact ASHA

- The Clinical Fellow should call their state licensure board prior to working, as state regulations may differ
  [http://www.asha.org/certification/](http://www.asha.org/certification/)
MEDICARE COVERAGE OF CFs

- Clinical Fellows practicing in states that grant Clinical Fellows temporary or provisional licensure are fully qualified according to Medicare regulations.
- In states without such licensure, Medicare treats Clinical Fellows as graduate students requiring "in the room" supervision. Refer to ASHA's State by State Summary of State Requirements and Contact Information

http://www.asha.org/advocacy/state/
Upon finishing the CF, submit your paperwork to ASHA to apply for certification

- Must have a score of 3 or higher on the core skills in the final segment of the CF experience
- Mentor and CF must sign the document
- Must include appropriate fees with the application
- Incomplete forms will be returned

http://www.asha.org/certification
HOW DO I PICK A MENTOR?

- Meet with the individual to determine their previous experiences in supervision
- Ask about their own Clinical Fellowship
- Do they have time to supervise?
- Will they be supervising more than one Clinical Fellow?
- If not at your facility, do they have time to visit you?
- Review paperwork with them
- Ask for references if possible

http://www.asha.org/certification
HOW DO I PICK A MENTOR?

✓ MOST IMPORTANTLY, make sure the CF supervisor has a CURRENT Certificate of Clinical Competence in SLP [Verify ASHA Certification]

✓ Experiences garnered under a non-ASHA certified supervisor DO NOT COUNT toward the minimum necessary for ASHA certification
SELECTING A SETTING

✓ Verify the setting provides experiences in the evaluation & re/habilitation of individuals with speech & language disabilities
✓ Verify setting does more than screen
✓ Check into their past experiences with Clinical Fellowships
✓ Contact your state regulatory agency for specific licensure requirements

http://www.asha.org/certification
SELECTING A SETTING: QUESTIONS TO ASK

✓ How many other Clinical Fellows are at this setting?
✓ Will the setting provide the mentoring supervisor or do you have to find one yourself?
  ▪ Can you meet them prior to starting?
  ▪ Can they give you ideas?
  ▪ What are the rules on accessing your supervisor during service provision?

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SELECTING A SETTING: QUESTIONS TO ASK

✓ Do you need to sign a contract?
✓ Are there penalties for leaving early?
✓ Does the setting have ways to resolve problems that may occur between the supervisor and the CF?

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THE REQUIREMENTS OF THE CF: HOURS

✓ 36 weeks of full-time experience based upon a 35 hour work week

✓ Equivalent part-time
  ▪ Accumulated 1260 hours over no more than 4 years/48 months from the date of initiation of the experience
The Requirements of the CF: Duration

- No less than 36 weeks experience, with a minimum of 1260 hours of experience
- You may work as little as 5 hours/week, but you will at some point need more hours/week so you can finish in 48 months
- Full time is 35 hours/week—working overtime will not shorten the CF
REQUIREMENTS OF THE CF: AMOUNT OF SUPERVISION

✓ Must be no less than 18 direct, on-site observations of the Fellow as they provide clinical services

✓ Up to 6 hours of supervision can be accumulated in one day

✓ Can use interactive live audio/video conferencing as direct observation

Responsibilities of Individuals Who Mentor Clinical Fellows in Speech-Language Pathology [Issues in Ethics statement]

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The Mentor serves as the primary supervisor

The Mentor rates the CF’s skills as delineated on the ASHA Clinical Fellowship Skills Inventory and SLPCF Report and Rating Form

The Mentor & all other supervisors must have current ASHA certification in Speech-Language Pathology
SUPERVISOR/MENTOR RESPONSIBILITIES

- Maintain Certificate of Clinical Competence (CCC) throughout the entire CF experience
- Provide meaningful supervision & feedback
- Assist the Fellow in developing clinical skills
- Cannot be related to the Clinical Fellow in any way
- Perform ongoing evaluations of the Clinical Fellow’s skills
- Be open & honest in interactions
- View experience as a mutual learning time

http://www.asha.org/certification
SUPERVISOR/MENTOR RESPONSIBILITIES

✓ Meet with Fellow and discuss goals, previous experiences in graduate school

✓ Review the supervisory requirements and determine that you can meet those obligations

✓ Review CF skills and the forms

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SUPERVISORS/MENTORS SHOULD...

✓ Set goals with the Fellow
✓ Facilitate positive changes
✓ Discuss concerns EARLY
✓ Document all feedback & share feedback with the Fellow
✓ Complete the CF Report & Rating form in a timely manner. SIGN IT!

http://www.asha.org/certification
WHAT IS AN “APPROVABLE” CF?

✓ Completion of the 36 weeks of full-time experience (or equivalent) in which you accumulated 1260 hours over no more than 4 years from the date of initiation of the experience

✓ All supervisors must have their CCCs throughout the entire CF experience

http://www.asha.org/certification
WHAT IS AN “APPROVABLE” CF?

✓ Completed evaluation of skills by the Mentor during each segment of the CF experience (3 segments total), using the ASHA CF Skills Inventory

✓ Score at least a “3” or above on the identified core skills on the last segment of the experience

http://www.asha.org/certification
THE CF REPORT & RATING FORM

☑ Clinical Fellow & Mentor hold a final conference to review and complete form

☑ Mentor must recommend CF for certification if a “3” or higher was achieved in core skills

☑ Sign the form

☑ Keep copies of the forms - once certified, you cannot get a copy from ASHA

http://www.asha.org/certification
WHY CF REPORTS ARE RETURNED

- Your report and rating form were signed prior to the completion of your CF. Both you and your mentor must re-sign and re-date Section 8 at the completion of the CF.

- The certification office cannot accept documents that are completed in pencil. Complete all sections of the CF Report in black ink. You and your mentor must re-date and re-sign Section 8 to verify the new information.

- Separate CF Reports must be completed for each setting, mentor, or hours per week worked. Please submit one report and rating form for each.

- Your CF mentor’s evaluation must be completed on the required Rating Form. Both you and your mentor must sign and date each segment for which an evaluation is being submitted.
REMINDERS:

✓ Complete the session evaluation form and return to presenters or staff before you leave

✓ Please pick up a copy of the Verification of Attendance
What are the requirements for starting a CF position?

All graduate course work and graduate clinical practicum must be completed.

You must have a CF Mentor to supervise your experiences in compliance with current ASHA certification standards.

http://www.asha.org/certification
How do I account for vacations & holidays?

Only time spent providing direct client services can count toward your minimum number of hours.

http://www.asha.org/certification
I am primarily working in a school setting, but would like to continue my CF experience working in a private clinic with a different supervisor. Is this ok?
YES– WITH SOME CAUTIONS …

Your school based Mentor could provide supervision for you at the private clinic.

Your school based Mentor could sign off on the experience if the private center provides appropriate supervision.

http://www.asha.org/certification
QUESTIONS

I am a month into my CF and am wondering at what point I should submit my application to ASHA. Is there anything I can send now or do I wait until I have completed my CF?

http://www.asha.org/certification
YOU HAVE OPTIONS

The application for certification and membership can be sent either ahead of the completed CF forms OR sent with it.

You should, however, contact ASHA to verify your supervisor’s certification status (NOW ONLINE).

http://www.asha.org/certification
How do I find a Mentor if I am completing my CF experience overseas?

Use the ASHA website to look for certified members in your area. This works for finding mentors/supervisors both in the US and overseas.

http://www.asha.org/certification
HOW CAN WE HELP?

- Burning Questions?
- Clarifications?
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THANK YOU!!

http://www.asha.org/certification/
certification@asha.org