

APPENDIX V - Establishment of Board Checklist

- Completed application face-page with signatures and identification of contact persons.
- Designation of Board Members:
 - Rationale for number of boarders (minimum of three required).
 - Consumer member(s).
 - Designation of staggered 1-, 2-, and 3-year terms.
- Specification of Board meetings.
- Documentation of financial viability (from approved Specialty Recognition Application).
- Documentation of organizational viability
 - Incorporation status
- Submission of Specialty Board on (specialty area named) Manual

The Specialty Board on (specialty area named) Manual is to be developed by the Board and submitted to the CCSR for approval before the Board accepts any applications from individuals for specialist recognition.