



Procedures for Recognition of State Associations
Developed by
ASHA-CSAP Joint Committee on State-National Association Relationships
Adopted by ASHA's Executive Board (EB No. 22-2001)

(effective for recognitions expiring 12/31/2003 or later)

I. Introduction

The Bylaws (Article IX) of the American Speech-Language-Hearing Association (ASHA) provide for the recognition of state speech-language-hearing associations (SSHAs). Such recognition officially establishes collaborative relationships between ASHA and SSHAs that are based in mutual respect, interdependence, and shared responsibilities and permit these associations to optimally promote and advocate for the professions, their members, and consumers of audiology and speech-language pathology services.

II. Procedures for Recognition

- A. ASHA Bylaws and Policies and Procedures Associated with the Bylaws: Method and Basis of Recognition
1. A SSHA desiring recognition from ASHA must apply in writing to the ASHA president and submit an agreement form, signed by the president of the SSHA at the time recognition or renewal is sought. The SSHA president is responsible for (a) verifying the accuracy of the information; (b) determining that the purposes, membership requirements, code of ethics, and nondiscrimination policy of the SSHA are consistent with those of ASHA; and (c) establishing an on-going communication system whereby the SSHA assists ASHA in publicizing and promoting SSHA activities and events by providing information to ASHA through one or more vehicles, such as minutes of meetings, newsletters, or promotional documents.
 2. Recognition will be granted (and maintained) by ASHA's Executive Board (EB) only to those SSHAs that have purposes and membership requirements consistent with those of ASHA and that are independent and not controlled, directly or indirectly, by any other organization.
 3. Only one association will be recognized in any state, country, or territory.

B. Guidelines for Interpreting ASHA Bylaws, Article IX

1. Purposes consistent with ASHA's

The SSHA's statement of purposes must be consistent with the purposes specified in ASHA's Bylaws but need not be identical to those purposes. The SSHA may have additional purposes, provided that they do not conflict with or negate ASHA's purposes.

2. Membership consistent with ASHA's

Membership requirements for voting members of the SSHA must be consistent with the following ASHA membership requirements as noted in Article III, Sections 3.1.a and 3.1.c of the ASHA Bylaws:

Members must hold: (1) a graduate degree with major emphasis in speech-language pathology, audiology, or speech, language or hearing science; or (2) a graduate degree and present evidence of active research, interest, and performance in the field of human communication (LC 14-2000).

Members must agree to abide by the Code of Ethics of the SSHA.

The SSHA can establish whatever requirements it chooses for nonvoting members. It is recommended, but not required, that the SSHA use either the term associate member or affiliate member to refer to persons who are members of the state association but who do not meet the requirements for voting members of the SSHA, as stated above. Associate or affiliate status entitles the recipient to all privileges of the SSHA except for voting and holding office (LC 29-77). A SSHA may have student representation on its governing body with full rights and privileges, including voting privileges.

All members, including voting and nonvoting (i.e., associate, affiliate, or student), shall abide by the Bylaws and Code of Ethics of the SSHA (LC 27-75).

3. Independent and not controlled, directly or indirectly, by any other organization

The SSHA may specify in its operating procedures that persons eligible

for certification or licensure by another agency (such as the state education agency or the state licensure board) are eligible for voting membership in the SSHA, provided that the other agency's requirements for certification or licensure are equivalent to requirements for membership in the SSHA. However, persons "grandfathered" by the other agency (meaning that they do not meet current academic requirements) cannot be granted voting membership in the SSHA. SSHAs cannot require certification or licensure by another agency as a condition for membership in the SSHA (EB 136-84).

4. Nondiscrimination statement

The SSHA Bylaws or Code of Ethics must include a nondiscrimination statement. This language should pertain to the practice of individual members in the professions and the activities of the SSHA. The nondiscrimination statement should be patterned after that provided in ASHA's Bylaws and Code of Ethics.

C. Guidelines for Interpreting ASHA Bylaws, Article IX, Section 9.1.b

ASHA will

1. Provide eligible SSHAs with a copy of the ASHA Bylaws and Policies and Procedures Associated with the Bylaws no later than July 1 of the year preceding the expiration of the SSHA recognition.
2. Inform such SSHAs that the application materials must be received by ASHA no later than November 1 of the same year and must include the following materials:
 - a. The SSHA's Constitution and/or Bylaws
 - b. The official, stated purpose(s) of the SSHA if not specified in the Constitution and/or Bylaws
 - c. The SSHA's membership requirements if they are not specified in the SSHA's Constitution and/or Bylaws or other such document
 - d. The SSHA's Code of Ethics, which bears the name of the SSHA and no other organization
 - e. The SSHA's nondiscrimination policy if it is not specified in the SSHA's Constitution and Bylaws or other document listed above
 - f. The State Association Profile, including the current names, addresses, and phone numbers of certain officers; annual meeting information; and governmental affairs information among other pertinent information

- G. The Policies and Procedures Associated with the Bylaws further define the procedures for denial, withdrawal, and appeal.
- H. A SSHA that does not wish to apply to ASHA for recognition must notify the ASHA president by November 1 of the year renewal application materials are due.
- I. Following is a sample schedule for a SSHA renewing its recognition that expires on 12/31/2008:

7/1/2007	Notice of need for application renewal received from ASHA
11/1/2007	SSHA application materials due to ASHA
1/1/2008	SSHA informed of any suggested modifications to materials
6/1/2008	All SSHA revised documents due to ASHA
7/2008-8/2008	ASHA EB votes on recognition renewal
11/2008	Recognition awards presented at CSAP meeting

- J. The staggered schedule for SSHAs renewing ASHA recognition follows:

**SCHEDULE FOR SSHAs RENEWING ASHA RECOGNITION
(effective for recognitions expiring 12/31/2003 or later)**

Recognized through
12/31/2008

Recognized through
12/31/2009

Recognized through
12/31/2010

<u>Group I</u> <u>Applications Due 11/1/2007</u>	<u>Group II</u> <u>Applications Due 11/1/2008</u>	<u>Group III</u> <u>Applications Due 11/1/2009</u>
Alabama	Hawaii	Louisiana
Alaska	Idaho	Maryland
Arizona	Illinois	Massachusetts
Arkansas	Indiana	Michigan
California	Iowa	Minnesota
Colorado	Kansas	Mississippi
Connecticut	Kentucky	Missouri
Delaware	Maine	Nebraska
District of Columbia	New York	Nevada
Florida		New Hampshire
Georgia		New Jersey
		New Mexico

Recognized through
12/31/2011

Recognized through
12/31/2012

<u>Group IV</u> <u>Applications Due 11/1/2010</u>	<u>Group V</u> <u>Applications Due 11/1/2011</u>	
Montana	South Dakota	
North Carolina	Tennessee	
North Dakota	Texas	
Ohio	Utah	
Oklahoma	Vermont	
Oregon	Virginia	
Overseas Association of Communication Sciences	Washington	
Pennsylvania	West Virginia	
Rhode Island	Wisconsin	
South Carolina	Wyoming	