Practices and Procedures of the Board of Ethics

About This Document

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This statement is a revision of Practices and Procedures of the Board of Ethics (2012).

The Board of Ethics is a semi-autonomous body of the American Speech-Language-Hearing Association charged as follows by the Bylaws of the American Speech-Language-Hearing Association (2008; hereinafter, “the Association” or “ASHA”):

“The Association shall establish a Board of Ethics that shall (1) formulate, publish, and, from time to
time, amend a Code of Ethics (hereinafter, the “Code”) containing the professional responsibilities by
which members and certificate holders shall be bound; (2) develop educational programs and materials
on ethics for distribution to members and certificate holders, academic programs, and other agencies
and associations; and (3) adjudicate complaints alleging violations of the Code. Members of the Board of
Ethics shall be appointed by the Committee on Committees. The Board of Ethics shall review all
proposed amendments to the Code and forward recommendations regarding the proposed revisions to
the Board of Directors. The Code and all amendments shall be subject to approval by the Board of
Directors. The Board of Ethics shall formulate and publish procedures that shall be used for the
processing of alleged violations of the Code, including a reasonable opportunity to be heard through
counsel of one’s own choosing. The Board of Ethics shall determine sanctions for violations in its
discretion as it deems appropriate, including revoking membership and/or certification. Revocation of
membership and/or certification requires a two-thirds vote of the Board of Ethics. Any appeal from a
Board of Ethics action shall be decided by a panel of the Board of Directors, whose decisions shall be
final.”

A fundamental precept that guides the Board of Ethics (hereinafter, “Board”) in the discharge of its
responsibility is that an effective Code requires an orderly and fair administration and enforcement of its
terms and requires full compliance by all members of the Association and all holders of Certificates of
Clinical Competence (CCC). The Board recognizes that each case must be judged on an individual basis
and that no two cases are likely to be identical. Thus, the Board has the responsibility to exercise its
judgment based on the merits of each case and on its interpretation of the Code.

Terminology

- **Address for Board of Ethics**: 2200 Research Boulevard, #309, Rockville, MD 20850
- **Address for self-reporting in writing**: American Speech-Language-Hearing Association, Standards
and Ethics, 2200 Research Blvd., #313, Rockville, MD 20850
- **Answer**: A timely, written submission to the Board by the Respondent in a complaint.
- **Appeal**: A timely, written request from the Respondent to the Board alleging error in a Board
decision and asking that it be reversed, in whole or in part, by the Board of Directors.
- **Association**: American Speech-Language-Hearing Association (ASHA)
• **Cease and Desist Order:** A public or private order directing a Respondent to stop engaging in a particular course of unethical conduct.

• **Code:** Applicable Code of Ethics of the Association

• **Certificate(s):** Certificate(s) of Clinical Competence (CCC)

• **Certification Disclosure(s):** In applications for ASHA Certification, three questions about the applicant’s history of criminal pleas and convictions as well as professional discipline.

• **Complainant(s):** The person(s) alleging that a violation of the Code occurred.

• **Further Consideration:** Further consideration by the Board of its Initial Determination decision requires a quorum of the full adjudicating body of the Board and, except as otherwise noted, renders its decision by a majority vote.

• **Initial Consideration:** Consideration by the Board of a Complainant’s complaint by a quorum of the adjudicating body of the Board and, except as otherwise noted, renders its decision by a majority vote.

• **Initial Determination:** Initial decision of the Board, subject to Further Consideration and appeal of the (a) finding, (b) proposed sanction(s), and (c) extent of disclosure as to whether or not a violation of the Code occurred.

• **Jurisdiction:** The “personal jurisdiction” and authority of the Board over an individual holding ASHA membership and/or certification, which exists regardless of the individual’s geographic location

• **Nolo contendere:** No contest plea to a criminal charge

• **Petition for Reinstatement After Violation of the ASHA Code of Ethics** [PDF]: The Respondent who has previously received a sanction of Revocation or Withholding of membership and/or certification for any period of time must first petition for reinstatement from the Board before applying for reinstatement of ASHA membership and/or certification.

• **Publicly Sanctioned:** A formal disciplinary action of public record, excluding actions due to insufficient continuing education, checks returned for insufficient funds, or late payment of fees not resulting in unlicensed practice

• **Quorum:** A majority of voting members of a Board

• **Respondent:** The individual alleged to have violated the Code

• **Sanction(s):** Penalties imposed by the Board
  - o **Reprimand:** A formal rebuke or condemnation with limited disclosure
  - o **Censure:** A public Reprimand with broad disclosure
  - o **Suspension of membership and/or certification:** A public sanction that temporarily interrupts the Respondent’s membership in and/or certification by the Association for the period of time imposed. Suspension of membership and/or certification requires a majority vote of the adjudicating body of the Board. The Respondent need not request reinstatement from the Board to regain membership and/or certification at the end of the suspension period. The Respondent must have met all certification maintenance requirements and paid any/all outstanding dues/fees in order for a suspension to be lifted.
• **Revocation of membership and/or certification:** A public sanction that terminates the Respondent’s membership in and certification by the Association for the period of time specified and requires a two-thirds vote of the adjudicating body of the Board. The Respondent must submit a Petition for Reinstatement After Violation of the ASHA Code of Ethics to the Board, and be approved by the Board, to be eligible to apply for reinstatement of ASHA membership and/or certification.

• **Withholding of membership and/or certification:** This public sanction prohibits future Association membership and/or certification for the period of time imposed; for instance, it applies in situations where (a) the Respondent is in the membership and/or certification application process when a violation is found or (b) the Respondent allows membership and/or certification to expire for nonpayment during the pendency of Board adjudication; and requires a majority vote of the adjudicating body of the Board. When the sanction period of time has ended, the Respondent must submit a Petition for Reinstatement After Violation of the ASHA Code of Ethics to the Board, and be approved by the Board, in order to be eligible to apply for reinstatement of ASHA membership and/or certification.

• **Self-reporting under the Code of Ethics (2016):** A professional obligation of self-disclosure of certain criminal convictions or pleas and certain discipline from other sources that became effective on March 1, 2016—and requires (a) notifying ASHA Standards and Ethics and (b) mailing a hard copy of a certified document to ASHA Standards and Ethics (see Address for self-reporting above). All self-reports are subject to an internal Board review process that, depending on the seriousness of the self-reported information, may take additional time.

I. **Complaint Adjudication**

A. **Case Review Procedures**

1. Alleged violations shall be reviewed by the Board in such manner as the Board may, in its discretion, deem necessary and proper. There is no statute of limitations with respect to the timeframe for the filing of an ethics complaint.

2. Jurisdiction: Every individual who is (a) a member of ASHA, whether certified or not, (b) a nonmember of the Association holding the CCC, or (c) an applicant for certification, or for membership and certification, is subject to the Code and the jurisdiction of the Board. See the Code’s Preamble.

3. The Board will not accept a single complaint against multiple Respondents. Individuals seeking to make a complaint against more than one Respondent must file a separate complaint for each individual who is the subject of a complaint. Each complaint must stand on its own merits.

4. The Board does not accept the filing of online or electronic complaints, waivers, or responses.

5. Three (3) days for mailing shall be added to the deadline for all submissions to the Board (i.e., a Respondent’s request for Further Consideration must be received by the Board no later than 30 days plus 3 additional days for mailing after the date that the notice of Initial Determination was mailed to the Respondent).
6. Except when the Complainant is the Board, the Complainant shall submit a signed waiver (and nondisclosure agreement in cases where the Complainant is not an ASHA member or certificate holder) to the Board consenting to allow the Board to send a copy of the complaint to the Respondent for the Respondent’s response. In cases where the Board issues a sanction of Censure or the Withholding, Suspension, or Revocation of membership and/or CCC, the Complainant shall also consent to allow the Board to send its Final Decision and any relevant case information:
   a. to any state agency providing a license to the Respondent, or to which the Respondent has applied for a license or other credential, or to any state agency located in the state where the Respondent resides or resided;
   b. to any other professional organization that enforces a code of ethics or a code of professional conduct of which the Respondent is a member or is an applicant for membership;
   c. as required by law.
7. Upon receipt of the signed waiver (and nondisclosure agreement, if applicable), a copy of the complaint shall be sent to the Respondent, and the Respondent’s answer to the allegation shall be in writing and must be received by the Board no later than 45 days after the date that the Board notice is mailed to the Respondent. Resignation of membership or other termination and/or surrender of the CCC shall not preclude the Board from continuing to process the alleged violation to conclusion, and the notice from the Board to the Respondent requesting an answer shall so advise the Respondent.
8. When a Respondent is initially contacted regarding a complaint filed against him/her, the Respondent shall be advised that in cases where the Board issues a sanction of either Censure or the Withholding, Suspension, or Revocation of membership and/or CCC, the Board may provide its Final Decision and any relevant case information:
   a. to any state agency providing a license to the Respondent, or to which the Respondent has applied for a license or other credential, or to any state agency located in the state where the Respondent resides or resided;
   b. to any other professional organization that enforces a code of ethics or a code of professional conduct of which the Respondent is a member or is an applicant for membership;
   c. as required by law.
9. At its discretion, the Board may inform the appropriate staff of the Association that the Respondent is the subject of a complaint alleging violation of a Code and may instruct such staff that no change in membership and/or certification status shall be permitted without the approval of the Board.
10. The Board shall consider all information provided by the Complainant(s), Respondent, or any other relevant source and shall base its Initial Determination on that information in light of the version(s) of the Code in effect at the time of the alleged violation(s). Board determinations shall be based on facts established by a preponderance of the evidence/information submitted to the Board. The Board does not have subpoena powers.
11. Initial Consideration hearings are held before a six-member panel selected at random, based on availability, from the full adjudicating body of the Board. Five members constitutes a quorum.

Upon review of all information provided by the Complainant(s), Respondent, and any other relevant source, the Board shall make an Initial Determination, which may be a finding that there is insufficient evidence to support a finding of a violation or a finding that a violation occurred. In this regard, the Final Decision or final disposition of any state, federal, regulatory, or judicial body may be considered sufficient evidence that the Code was violated.

For Initial Determinations in which the finding is that a violation occurred, the Initial Determination will include the Code principle(s) and rule(s) violated, the proposed sanction, the proposed extent of disclosure, and, if deemed necessary, a Cease and Desist Order.

12. The Board may, as part of its Initial Determination, order that the Respondent cease and desist from any practice found to be a violation of the Code. Failure to comply with such a Cease and Desist Order is, itself, a violation of the Code and shall normally result in Revocation or Withholding of Membership and/or Revocation or Withholding of the CCC. The Board may require the Respondent to attest in writing that he or she has complied with the Cease and Desist Order.

13. The Board shall give the Respondent notice of its Initial Determination. The notice shall also advise the Respondent of the right to request Further Consideration by the Board and of the right, after Further Consideration, to request an appeal to the ASHA Board of Directors. The procedures to be followed in exercising those rights are described in Sections E and F of this statement.

14. In cases where the Initial Determination of the Board is that there is insufficient evidence to support a finding of a violation, the Board shall give the Respondent and Complainant notice of its Initial Determination and advise both parties that the matter is considered closed.

B. Notices and Answers

1. All notices shall be in writing and are effective on the date sent to the Respondent—via certified mail, return receipt requested—to the address then listed in the ASHA membership and/or certification records or, if this method is not available, by any other method reasonably calculated to send the notice to that address. Notices to Respondent’s counsel shall be sent via regular mail, return receipt requested without restricted delivery to the address provided by such counsel. All answers shall be in writing and are effective when received by the Board.

2. Respondents are required to provide an acknowledgment of a complaint and are encouraged to submit a written answer to the Board pursuant to Section A.7. A knowing failure to file a timely answer or acknowledgment will not preclude adjudication of a complaint.

3. The Board requests that all Respondents disclose with a written answer if they have ever been disciplined or sanctioned by any professional association, licensing authority or board, or other credentialing regulatory body (other than for insufficient professional or continuing education, checks returned for insufficient funds, or late payment of fees not resulting in unlicensed
practice); or if they have ever been denied a license or other credential by any professional association, professional licensing authority or board, or other professional regulatory body. If yes, they must:

- Explain the underlying facts fully, including all relevant factors they would like ASHA to consider, such as the nature and date of the offense(s), rehabilitation, and restitution,
- Submit a certified copy of documentation from the professional agency(s) that includes the denial, discipline, or sanctions imposed and that demonstrates, if applicable, remediation.
- Include a résumé reflecting their work history since the time of the offense.

C. Board of Ethics Sanctions

Board sanctions shall consist of one or more of the following: Reprimand; Censure; Cease and Desist Order; and Withholding, Suspension, and/or Revocation of Membership and/or of the CCC. At its discretion, the Board may add terms and conditions. If the Respondent holds or is pursuing both membership and certification, a decision to revoke, suspend, or withhold shall include both membership and certification. A decision to withhold either membership or certification occurs when the Respondent holds, or is pursuing, only one. A Cease and Desist Order may become part of any sanction and may be public or private.

D. Publication and Release of Information

1. The Board decision, upon becoming final, shall be published in an ASHA publication that is distributed and available to all of the membership and shall be provided to any person or entity requesting a copy of the decision if the sanction(s) include Censure or the Withholding, Suspension, or Revocation of Membership and/or of CCC. In the case of Reprimand, the Board decision shall be disclosed only to the Respondent, Respondent’s counsel, Complainant(s), and, when appropriate, to Association staff and counsel, each of whom shall be advised that the decision is strictly confidential and that any breach of that confidentiality by any party who is a member and/or certificate holder of the Association is, itself, a violation of the Code.

2. In cases where the sanction is Censure or the Withholding, Suspension, or Revocation of Membership and/or of CCC, the Board may provide its Final Decision and relevant case information:

   a. to any state agency providing a license to the Respondent, or to which the Respondent has applied for a license or other credential, or to any state agency located in the state where the Respondent resides or resided;
   b. to any other professional organization that enforces a code of ethics or a code of professional conduct of which the Respondent is a member or is an applicant for membership;
   c. as required by law.

E. Further Consideration of the Initial Determination by the Board of Ethics
1. When the notice of Initial Determination from the Board states that the Respondent has violated the Code and announces a proposed sanction and extent of disclosure, the Respondent may request that the Board give Further Consideration to the Initial Determination.

2. The Respondent's request for Further Consideration shall be in writing and must be received by the Board no later than 30 days after the date that the notice of Initial Determination was mailed to the Respondent. In the absence of a timely request for Further Consideration, the Initial Determination shall be the Board’s Final Decision, and there shall be no further right of appeal to the ASHA Board of Directors.

3. If the Respondent submits a timely request for Further Consideration by the Board, the Board shall schedule a hearing and notify the Respondent. The Respondent shall be entitled to submit a written defense or brief, which must be received at least 45 days prior to the hearing. The Complainant(s) is permitted to provide additional relevant or material documentation at any time during the pendency of the complaint adjudication.

4. Further Consideration hearings are held before the full adjudicating body of the Board, which is a maximum of 12 members. Nine members constitutes a quorum.

5. The Respondent may choose to appear in person before the Board to present evidence and to be accompanied by counsel. The proceedings shall be informal, but the Respondent will be sworn in at the start of the Further Consideration hearing; strict adherence to the rules of evidence shall not be observed, but all evidence shall be accorded such weight as it deserves. The Respondent must be available for questioning by the Board on the date and time of the hearing and may not designate to have counsel and/or a representative answer factual questions for them. Failure to comply will result in a denial of the Further Consideration hearing. The Board shall afford, as an alternative to Respondent’s appearing in person at the hearing, the opportunity to make a presentation to the Board and to respond to questions from the Board via a conference telephone call placed to the Respondent by the Board. All personal costs incurred in connection with the Further Consideration hearing, including travel and lodging costs incurred by the Respondent and the Respondent’s counsel as well as witnesses and other fees, shall be the Respondent’s sole responsibility.

6. After the Further Consideration hearing, the Board shall render its decision and notify the Respondent. Based on the evidence presented at the hearing, the Board has the following options for affirming or modifying the findings and sanction that were announced to the Respondent in the notice of Initial Determination:
   a. Affirm the Code provisions violated and/or the sanction cited in the Initial Determination.
   b. Modify the findings by removing Code provisions cited in the Initial Determination.
   c. Modify the findings by adding Code provisions not cited in the Initial Determination. If new evidence is disclosed at the Further Consideration hearing that (a) was not available to the Board at the Initial Determination hearing and (b) if known at that time would have resulted in the Board’s finding the Respondent in violation of one or more additional Code provisions, the Board may modify its Initial Determination findings by adding those provisions. In that situation, the Board must make available to the Respondent the opportunity to continue the Further Consideration hearing based on
the added violation(s) and reschedule the Further Consideration hearing for the next planned Board Meeting.

d. Increase or decrease the severity of the sanction.

e. Modify the extent of disclosure of the Board’s findings.

7. This decision shall be the Board of Ethics Decision After Further Consideration and, in the absence of a timely appeal to the ASHA Board of Directors, the Board of Ethics Decision After Further Consideration shall become the Board’s Final Decision.

F. Appeal of the Board of Ethics Decision After Further Consideration to an ASHA Board of Directors Panel

1. The Respondent may appeal the Board of Ethics Decision After Further Consideration to a three-person panel of the ASHA Board of Directors. The request for appeal shall be in writing and must be received by the Board no later than 30 days after the date that the notice of the Board of Ethics Decision After Further Consideration was mailed to the Respondent. If the Respondent appeals the Board of Ethics Decision After Further Consideration to the ASHA Board of Directors, a copy of the Further Consideration hearing transcript shall be made available to the Respondent at the Respondent’s expense. The Respondent’s request for the hearing transcript must be received by the Board within 45 days of mailing of the Board of Ethics Decision After Further Consideration to the Respondent.

2. The Respondent may appeal a Board of Ethics Decision After Further Consideration only if the claim is based on a showing that the Board did not adhere to procedural requirements and/or that the decision of the Board was arbitrary and capricious and without any evidentiary basis. The ASHA Board of Directors Appeal Panel may not receive or consider any evidentiary matters not included in the official record of the Further Consideration hearing.

3. The procedures for a hearing before the ASHA Board of Directors Appeal Panel are described in the Statement of Practices and Procedures for Appeals of Board of Ethics Decisions (2008).

G. Reinstatement

1. Persons whose membership and/or certification has been revoked or withheld by the Board may petition the Board for approval to seek reinstatement at the completion of the revocation or withholding period by submitting a Petition for Reinstatement After Violation of the ASHA Code of Ethics [PDF]. Persons whose membership and/or certification has been suspended by the Board are not required to petition for approval from the Board at the end of their suspension period.

2. A Petition for Reinstatement After Violation of the ASHA Code of Ethics will be reviewed by the Board at the Board’s next scheduled meeting, assuming that the petition and supporting documentation are sufficient and are received at least 30 days prior to the meeting. Depending on when the next Board meeting is scheduled, it may be several months before the Board can act on a petition.

3. Reinstatement hearings before the Board are held before a minimum panel of nine members from the full adjudicating body of the Board. Seven members constitutes a quorum.
4. In all cases, the individual bears the burden of demonstrating, with appropriate documentation, that the conditions that led to revocation or withholding have been rectified and that, if reinstated, the individual will abide by the Code. The Board’s deliberation will be guided by the premise that reinstatement must be in the best interests of the Association, the professions, and persons served professionally. The Board may inquire as relevant about restitution, rehabilitation, continuing education, remediation, substance abuse, employment, change(s) in lifestyle, health considerations (if health considerations have been raised or relied upon by the individual respondent at any stage of the proceeding), and acknowledgment of violations found.

5. Approval to apply for reinstatement of ASHA certification requires the presence of a quorum and a two-thirds vote of those Board members present and voting in approving a Petition for Reinstatement After Violation of the ASHA Code of Ethics, the Board may set any conditions subsequent or any requirements that it deems necessary for the protection and benefit of the public and the professions, including an ethics exam.

6. If the Board petition is approved, the individual may then apply for reinstatement of certification in accordance with the policies and procedures set by the Council for Clinical Certification in Audiology and Speech-Language Pathology (CFCC) and/or membership requirements that are in effect at the time of application. The CFCC defines the standards for clinical certification, applies those standards in granting certification to individuals, and has final authority to deny or withdraw certification.

H. Required Self-Reporting Under Code Principle IV, Rules S and T

1. Individuals who have been convicted, have been found guilty, or have entered a plea of guilty or nolo contendere to (1) any misdemeanor involving dishonesty, physical harm—or the threat of physical harm—to the person or property of another or (2) any felony shall self-report by notifying, ASHA Standards and Ethics (see Terminology section for mailing address), in writing within 30 days of the conviction, plea, or finding of guilt.
   a. Individuals shall also provide a certified copy of the conviction, plea, nolo contendere record, or docket entry to ASHA Standards and Ethics within 30 days of self-reporting (Principle IV, Rule S).
   b. All certified documentation must have been obtained no more than 6 months prior to the submission of, or date of, the self-report.
   c. Certified documentation of a criminal conviction shall be conclusive evidence of the commission of that crime in an ethics proceeding initiated by the Board.

2. Individuals who have been publically sanctioned or who have been denied a license or a professional credential by any professional association, professional licensing authority or board, or other professional regulatory body shall self-report to ASHA Standards and Ethics (see Terminology section for mailing address), in writing within 30 days of the final action or disposition.
   a. Individuals shall also provide a certified copy of the final action, sanction, or disposition to ASHA Standards and Ethics within 30 days of self-reporting (Principle IV, Rule T).
b. All certified documentation must have been obtained no more than 6 months prior to the submission of, or date of, the self-report.

c. Certified documentation of professional discipline may be conclusive evidence of the commission of that misconduct in an ethics proceeding initiated by the Board.

II. Application Certification Disclosure Appeal From the CFCC

A. The Appeal hearing is the last opportunity that an applicant for certification has to appeal a CFCC denial based on affirmative certification disclosures in an initial or reinstatement application. The Policies and Procedures Related to Certification Disclosure Appeals effective with applications received on or after March 15, 2016, can be found online.

B. One member of the three-member Certification Appeal Panel shall be a current member of the Board, as selected by the ASHA Director of Ethics. (The other two members and the Appeal Panel chair shall be appointed by the Vice President for Standards and Ethics from the professional area in which the applicant is seeking certification.)

C. Unless otherwise stated by the CFCC, all applicants must wait until 1 year after their application for certification is closed before reapplying for certification.

III. Affirmative Disclosures by Renewing Certified Members

A. Beginning in 2016, certificate holders who have not met deadlines for earning and/or reporting certification maintenance hours and/or paying annual dues/fees will have their certification status changed to “Not Current.”

   1. Certificate holders who are Not Current solely due to nonpayment of annual dues/fees must pay dues/fees by August 31 to complete their certification maintenance requirement for the current year.

   2. Certificate holders who are Not Current for not earning and/or not reporting certification maintenance hours must

      a. complete and submit a Certification Maintenance Compliance Form [PDF], which includes three affirmative disclosure questions;

      b. complete and submit a Record Keeping Form;

      c. submit any required audit materials;

      d. answer certification disclosure questions and provide documentation to the Board in the form requested; and

      e. pay any outstanding annual dues/fees.

B. Affirmative answers to any of the three certification disclosure questions on the Certification Maintenance Compliance Form will necessitate additional processing by ASHA Certification and will require the timely submission of certified documentation explaining fully

   1. the nature and date of the offense(s);

   2. the denial, professional discipline, or sanctions imposed;

   3. the court or agency of jurisdiction;
4. the individual’s age at time of discipline, sanction, conviction, finding, or plea;
5. whether incarceration, fine, or probation was imposed;
6. rehabilitation, if any; and
7. any other relevant factors the individual would like ASHA to consider.

All certified documentation must have been obtained no more than 6 months prior to the submission of, or date of, the self-disclosure.

C. When the required certified documentation is received and deemed sufficient, ASHA Certification will continue to process the renewal submitted by the “Not Current” member.

D. The certified documentation and a copy of the Certification Maintenance Compliance Form will be reviewed by ASHA Ethics, the Director of Ethics, and/or the Chair of the Board. The Board shall review any potential violations of the Code in such a manner as the Board may, in its discretion, deem necessary and proper.

E. If an affirmative disclosure becomes the basis for a Board-initiated ethics complaint, all notices from the Board to the individual shall be in writing and are effective on the date sent to the individual, via certified mail, return receipt requested, to the address then listed in the ASHA membership and/or certification records, or if this method is not available, by any other method reasonably calculated to send the notice to that address.

F. As is discussed above in Section IA (Complaint Adjudication; Case Review Procedures), if an affirmative disclosure becomes the basis for an ethics complaint, the Board Initial Consideration hearing will be comprised of a six-member panel of the Board, with a five-member quorum, that will adjudicate affirmative disclosures from “Not Current” members that have been submitted through ASHA Certification and that have resulted in an ethics complaint.

G. All costs incurred by the “Not Current” member in connection with completing the disclosure questions on the Certification Maintenance Compliance Form and submitting the required certified documentation in a timely manner shall be the member’s sole responsibility.

IV. Amendment

This statement of Practices and Procedures may be amended upon a majority vote of the members of the Board and upon approval of the ASHA Board of Directors.

Index terms: ethics, Board, Board of Ethics, disclosure, not current, affirmative disclosure

Reference this material as follows: