



AMERICAN
SPEECH-LANGUAGE-
HEARING
ASSOCIATION

REQUEST FOR EXCEPTION TO THE CLINICAL FELLOWSHIP EXPERIENCE FOR CASLPA APPLICANTS

It has been determined that the one area of significant difference between ASHA and CASLPA certification is ASHA's requirement for completion of a Clinical Fellowship (CF) prior to awarding certification. The CF is 36 weeks of full-time professional experience (or the equivalent part-time) during which the Clinical Fellow is supervised/mentored by an individual holding current certification. CASLPA certified members who desire ASHA certification must either submit documentation of completion of at least 36 weeks of full-time (or the equivalent part-time) professional experience completed no more than 3 years prior to submitting the ASHA application, or they must complete a Clinical Fellowship experience.

Please complete this form **only** if you are requesting an exception to the required Clinical Fellowship experience. You may make this request if you have been a clinical service provider achieving at least 1,260 hours of full-time professional experience (the equivalent of 36 weeks of professional employment as a speech-language pathologist at 35 hours per week) within the 3 years prior to submission of your application for ASHA certification.

If you have worked less than 36 weeks full-time (or the equivalent part-time), accumulating less than 1,260 hours of full-time professional experience within the 3 years prior to submitting your application, you must complete a Clinical Fellowship that is the equivalent of 36 weeks of full time (a minimum of 35 hours per week) experience supervised by an individual who is an ASHA- or CASLPA-Certified Speech-Language Pathologist. During the CF, you must demonstrate successful achievement of the skills identified in the current Clinical Fellowship Skills Inventory instrument and the experience must be reported using the current Clinical Fellowship Report and Rating Form. The Clinical Fellowship Report and Rating Form is available on the ASHA Web site.

My signature below is affirmation that I have completed at least 36 weeks of full-time (or the equivalent part-time experience) employment accumulating at least 1,260 hours of professional experience within the 3 years prior to submitting my application for ASHA certification. I have completed and enclosed the Summary Chart of Clinical Experience documenting this experience.

Signature of Applicant _____ Date _____

***Please include this form and the Summary Chart of Clinical Experience
with your application materials.***

INSTRUCTIONS FOR COMPLETION OF THE SUMMARY CHART OF CLINICAL EXPERIENCE

Please complete the Summary Chart of Clinical Experience to document the equivalent of 36 weeks of full-time active clinical practice within the 3 years immediately prior to submission of your application for ASHA certification. Experience may have been full-time or part-time during this period. Professional employment of less than 5 hours per week may not be used to fulfill any part of the requirement. At least 80% of the work week must have been devoted to direct clinical activities (i.e., assessment, diagnosis, evaluation, screening, treatment, report writing, family/client consultation, counseling, and habilitation/rehabilitation) related to the management process of individuals who exhibit communication difficulties.

Column 1: Year

- Do not record employment experience obtained more than 3 years prior to submission of your ASHA certification application.
- List positions in chronological order, beginning with your most recent position.
- List only one year per row.
- List only one facility per row.

Column 2: Facility Name

Column 3: Number of Weeks

- Record the actual number of weeks worked per year at a facility.
- Deduct leaves of absence, extended sick leave, and vacations (if more than 1 week) from the total number of weeks per year.

Column 4: Hours per Week

- Record the actual number of hours worked per week. If your hours vary, record the average number of hours worked per week (must be a minimum of 5 hours per week).

Column 5: Total Practice Hours

- Total hours include any aspect of practice.
- To compute the total number of hours for a row, multiply Column 3 by Column 4.

Column 6: % Direct Clinical Activities

- Estimate the percent of time spent in direct clinical activities related to the management process.

Column 7: Total Hours Direct Clinical Activities

- To compute the total number of direct clinical activities for a row, multiply Column 5 by Column 6.

Column 8: Cumulative Total Clinical Service

- Calculate a cumulative total of hours by adding the previous total in Column 8 to each new entry in Column 7. You must document at least the equivalent to 1,260 hours of full-time experience.

Column Totals

- After you have completed each row of the chart, add up Columns 5 and 7 and enter totals in the last row of your chart.



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Name of applicant _____

(Please print)

SUMMARY CHART OF CLINICAL EXPERIENCE

1 2 3 4 5 6 7 8

Year	Facility Name	Number of Weeks	Hours per Week	Total Hours	% Direct Clinical Activities	Total Hours Direct Clinical Activities	Cumulative Total of Direct Clinical Activities
Total				<input type="text"/>		<input type="text"/>	

Include this form with your application.